

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

A meeting of the Explore Knowledge Academy Charter School Board of Trustees was held on October 19th, 2023 over teleconference and in person at 5871 Mountain Vista Street, Las Vegas, NV.

Board president Michelle Alarie calls the regular meeting to order at 4:05PM

I - GENERAL

Roll Call and adoption of agenda: A quorum is established with the following board members present:

Michelle Alarie – President
Matthew Fitzgerald - Vice President
Calvert Webster – Trustee
Mario Rezai– Treasurer
Pamela Tarkanian – Secretary
Edna Elisabeth Nyang– Trustee
Jamie Crooks – Trustee

Jamie Cooks not present
Pamela Tarkanian not present
Edna Elisabeth Nyang not present

Michelle. Alarie presents a declaration of posting of board meeting agenda.

II - PUBLIC COMMENTS

Public Comments I: No public comments are given.

III - AGENDAS AND MINUTES

Adoption of Agenda: Mario Rezai moves to approve the adoption of agenda as presented. Matthew Fitzgerald seconds the motion. Michelle Alarie calls for a vote. The vote is unanimous and the motion passes.

Approval of Minutes: Matthew Fitzgerald moves to approve the board minutes from Aug 3, 2023 with 3 proposed changes that were discussed. Mario Rezai seconds the motion. Michelle Alarie calls for a vote. The vote is unanimous and the motion passes.

IV - ORGANIZATIONAL

Community Council: Abbe. Mattson discusses that the community council met on Sep 25th went over the old budget before they found the error. Abbe states that the Community Council has not had time to meet again after the error was fixed. Abbe also states that they approved everything they are spending but had to make some changes.

Administration: Abbe. Mattson discusses how CCSD had a cyber security attack. EKA was told that they might lose access. CCSD is still working on getting charters access and It is a big unknown at this point. Abbe also stated that some teachers and students do not have access.. Administration still has access. Enrollment is still going up and down. Today it is at 658 which is good. Distance learning is doing good and growing. Distance Learning helps a little on the bottom line but a Face to face student helps more since the curriculum does not have to be purchased for them. Distance Learning students tend to transfer to Face to Face students so even if the students we take in now are distance learners, there is a good chance that they will convert to face to face sometime in the year.. We are working with UNLV to teach Spanish for dual credit (high school and college) on campus. Abbe.Mattson states that they continue to work on the school's accreditation and the final review has been moved to February. Internal observations and surveys will begin late October and Early November. Abbe. Mattson talked about the Continual Improvement Plan for K-5 and 6-12. The plans have already been approved by CCSD. Abbe Mattson talked about next year's calendar. The proposed calendar will be sent to families, letting them know that it will not be official until our board and the Nevada Department of Education approve it..

Finance: Abbe Rogers said she sent out the July through September check registers.

Advisors: Donna. Childers gave a summary of what the students in each grade have been learning about.

Board Members: No reports are given.

V - BUSINESS

FY 24 Staffing: Michelle Alarie states that there are no staffing changes to discuss.

1st Qtr Fy 24 Financials: Abbe Mattson discusses FY 24 financials starting with line 3000, which is revenue from state sources and it is at 22.5% received. This is below what we should have at this point. 161 which is extra duties for teachers. Over last summer the school paid teachers to create year 2 of the speech curriculum. Also line 600 supplies is high. The total expense of 21% is a good place. Mario Rezai moves to approve the motion as presented. Calvert Webster seconds the motion. The vote is unanimous, and the motion passes.

FY 23 Amended Financials: Michelle Alarie states that they received a draft from the accounting firm CPA. It was not the one that was provided. This one was the one dated Oct 18th 2023 not October 17 2023. Abbe states the numbers have not changed, just explanation. Abbe Mattson explained the page 13 changes. She also talked about the change in fund balances to 551,962.00. Abbe states that the amount is due to 3 things, overpayment from CCSD, purchase of some things on credit and late billing from one of our vendors.. Mario Rezai moved to approve the motion to. Matthew Fitzgerald seconds the motion. The vote is unanimous, and the motion passes.

FY 24 Amended Final Budget: Abbe Mattson discusses the changes in the budget. Abbe Mattson states that this is based on 650 students. It is not much different from the budget that was approved back in August. It had to be scaled back due to the budget and enrollment. Matthew Fitzgerald moves to approve for the motion as presented. Calvert Webster seconds the motion. The vote is unanimous, and the motion passes.

Attendance Policy: Michelle Alarie discusses the limited changes in the policy. Abbe Mattson states that they wanted to clarify the policy for tardiness and also Distance Learning was added. Matthew Fitzgerald moves to approve for the motion as presented. Calvert Webster seconds the motion. The vote is unanimous, and the motion passes.

Disruption Of School Operations Policy: Abbe Mattson discusses the differences in the policy. She states that the students are doing better and the parents are not doing as well. The things that were added were for the parents' behavior problems. Mario Rezai moves to approve the motion as presented. Calvert Webster seconds the motion. The vote is unanimous, and the motion passes.

Traffic Policy and Procedures: Michelle Alarie discusses the changes to the pickup time. Matthew Fitzgerald moves to approve for the motion as presented. Calvert Webster seconds the motion. The vote is unanimous, and the motion passes.

Discipline Policy: Michelle Alarie discusses that they added AI to the cheating portion to the discipline Policy. Mario Rezai moves to approve the motion as presented. Calvert Webster seconds the motion. The vote is unanimous, and the motion passes.

Continuous Improvement Plan: Abbe Mattson discusses Nevada School Performance Framework and data survey that comes from the state. EKA will be focusing on mathematics for students this current

school year.. Teachers need training on ways to improve English language learning. Also all students would be enrolled in a daily class of SEL. We started pairings with elementary and secondary again to do activities to boost comfort and belonging. This was just a discussion, no vote necessary.

Policies - No Policies

Grants - No grants to discuss

Gifts - There was a parent that donated \$1000.00 to use as the school wanted. Thank you letter was sent.

VI - PUBLIC COMMENTS II

Public Comments II: No comments are given.

VII - ANNOUNCEMENTS/AGENDA PLANNING

- End Of First Quarter 10/13
- PSAT Testing 10/17
- Parent Conferences 10/23
- School Closed 10/27
- Fall Fest 2023 10/31
- Costume Day 10/31

VIII - ADJOURNMENT

Adjournment: Matthew Fitzgerald moves to adjourn the meeting. Calvert Webster seconds the motion. Michelle Alarie calls for a vote. The vote is unanimous. The meeting was adjourned at 5:23 PM.