MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

A meeting of the Explore Knowledge Academy Charter School Board of Trustees was held on Thursday, November 18th, 2021 over teleconference and in person at 5871 Mountain Vista Street, Las Vegas, NV.

Board president Michelle Alarie calls the regular meeting to order at 4:00PM

I - GENERAL

Roll Call and adoption of agenda: A quorum is established with the following board members:

Michelle Alarie – President
Tracy DiFillippo – Vice-President
Rachael O'Leary – Trustee - Absent
Kenneth Retzl - Treasurer
Pamela (Pam) Tarkanian – Secretary - Absent
Mary Stella - Trustee
Lizette Trujillo - Trustee

Ms. Alarie presents a declaration of posting of board meeting agenda.

II - PUBLIC COMMENTS

Public Comments I: No public comments are given.

III - AGENDAS AND MINUTES

Adoption of Agenda: Tracy DiFillippo moves to approve the adoption of agenda as presented. Mary Stella seconds the motion. Michelle Alarie calls for a vote. The vote is unanimous and the motion passes.

Approval of Minutes: Tracy DiFillippo moves to approve the board minutes from 10/14/21 as amended**.** Mary Stella seconds the motion. Michelle Alarie calls for a vote. The vote is unanimous and the motion passes.

IV - ORGANIZATIONAL

Community Council: Abbe Mattson explains that the last Community Council meeting was mostly financial, but included things like bullying and suicide prevention. Abbe Mattson explains that the council did approve the financials.

Administration: Abbe Mattson explains future EKA events on campus such as the Winter Wonderland Dance as well as plans for a yearbook. Abbe Mattson explains how LifeTouch was unable to recover photographs taken of students and staff for picture day and that Desert Bloom will be handling all future photography.

Finance: Lori Rogers explains she gave the October check register.

Advisors: Secondary teacher Kyle Dammier gives a report on what each grade is learning.

Board Members: No reports are given.

V - BUSINESS

FY 22 Staffing: No discussion is held since the board only needs to approve of the hire of 2 new support staff members. Tracy DiFillippo moves to approve for the FY 22 Staffing as presented. Mary Stella seconds the motion. The vote is unanimous, and the motion passes.

FY 21 Audited Financials: Kenneth Retzl asks about an outside party giving an audit. No other discussion is held since the board only needs to approve the motion. Tracy DiFillippo moves to approve for the FY 21 Audited Financials as presented. Kenneth Retzl seconds the motion. The vote is unanimous, and the motion passes.

FY 22 Purchasing Policy: Michelle Alarie explains that during the last meeting, the purchasing policy and credit card procedure were separated as two items. Abbe Mattson explains that clarifying language was added to the policies. The board asks Abbe Mattson questions about the policies, and an amendment was proposed. Kenneth Retzl moves to approve for the FY 22 Purchasing Policy as presented with the proposed amendments. Mary Stella seconds the motion. The vote is unanimous, and the motion passes.

Grants Signatory Approval: Michelle Alarie explains that in the last meeting, they discussed giving Abbe Mattson the ability to approve grants from NDE without board approval. Abbe Mattson explains she wishes to have the rights to change the approval dates so that she can apply and sign for certain grants over the summer. Tracy DiFillippo moves to approve for the Grants Signatory Approval as presented. Mary Stella seconds the motion. The vote is unanimous, and the motion passes.

Policies: No action is required

Grants: No action is required

VI - PUBLIC COMMENTS II

Public Comments II: No comments are given.

VII - ANNOUNCEMENTS/AGENDA PLANNING

Abbe Mattson gives a brief summary of holiday closures, and future board meeting dates.

VIII - ADJOURNMENT

Adjournment: Tracy DiFillippo moves to adjourn the meeting. Mary Stella seconds the motion. Michelle Alarie calls for a vote. The vote is unanimous. The meeting is adjourned at 6:45 PM.