MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

A meeting of the Explore Knowledge Academy Charter School Board of Trustees was held on Thursday, October 14th, 2021 over teleconference and in person at 5871 Mountain Vista Street, Las Vegas, NV.

Board president Michelle Alarie calls the regular meeting to order at 4:00PM

I - GENERAL

Roll Call and adoption of agenda: A quorum is established with the following board members present:

Michelle Alarie – President
Tracy DiFillippo – Vice-President - Present
Rachael O'Leary – Member - Absent
Kenneth Retzl - Treasurer - Present
Pam Tarkanian – Secretary - Present
Mary Stella - Member - Present
Michael Robison - Absent

Ms. Alarie presents a declaration of posting of board meeting agenda.

II - PUBLIC COMMENTS

Public Comments I: No public comments are given.

III - AGENDAS AND MINUTES

Adoption of Agenda: Tracy DiFillippo moves to approve the adoption of agenda as presented. Pam Tarkanian seconds the motion. Michelle Alarie calls for a vote. The vote is unanimous and the motion passes.

Approval of Minutes: Tracy DiFillippo moves to approve the board minutes from 9/16/21 as amended**.** Mary Stella seconds the motion. Michelle Alarie calls for a vote. The vote is unanimous and the motion passes.

IV - ORGANIZATIONAL

Community Council: No reports are given.

Administration: Abbe Mattson explains that there has been a small drop in enrollment. She also explains the different grants that the school has been awarded and the state of Nevada's grant program working with donorschoose.org for teachers to obtain grants for items in their classrooms. Additional grant funds were awarded to the school to hire a social worker. These funds do not come from the Explore Knowledge Academy budget itself, but are additional grant funds from outside organizations.

Finance: Lori Rogers explains that she submitted the September Check Register.

Advisors: Kyle Dammeir gives a report on what every grade has been learning and the projects they are working on..

Board Members: No reports are given.

V - BUSINESS

New Board Member Installation: Abbe Mattson explains that Mike Robison's resignation is official and that the position is vacant. Pam Tarkanian moves to approve for the New Board Member Installation of Lizette Trujillo. Tracy DiFillippo seconds the motion. The vote is unanimous, and the motion passes.

1st QTF FY 22 Financials: Abbe Mattson explains that EKA's spending has been very conservative and that the school is slightly under its budget compared to last year's spending. She also explains that there are no unexpected expenditures. Abbe Mattson and Lori Rogers (Finance Manager) answer questions from the board about the PERS program and it's accounting . Tracy DiFillippo moves to approve for the 1st QTF FY 22 Financials as presented. Pam Tarkanian seconds the motion. The vote is unanimous, and the motion passes.

FY22 Staffing: No discussion is held, since the members already received a list of new hires. Mary Stella moves to approve for the FY22 Staffing as presented. Tracy DiFillippo seconds the motion. The vote is unanimous, and the motion passes.

FY 22 Credit Card Policy: Abbe Mattson answers questions from the board about how the credit card limit has been increased because of the large curriculum purchases that are made yearly. Lori Rogers explains that there are 4 card holders. Kenneth Retzl asks a few questions on how audits are held and the board decides to hold the motion until the next meeting in order to amend the policy. The board requests to amend another section regarding credit card limits. No action is held.

FY 22 Purchasing Policy: The board asks to specify which "counselors" are able to sign checks since the wording was too vague. The board asks to amend additional minor changes in language. The board decides to hold off on a vote for the action for the next meeting until the changes are made. No action is held.

AB 235 - FAFSA Event: After discussing technicalities, the board discusses that there still needs to be a FAFSA event for the seniors according to the bill discussed. No action is required.

VI - PUBLIC COMMENTS II

Public Comments II: No comments are given.

VII - ANNOUNCEMENTS/AGENDA PLANNING

Add any items from agenda to this section (dates, events)
Harvest Festival
Nevada day
Next meeting

VIII - ADJOURNMENT

Adjournment: Tracy DiFillippo moves to adjourn the meeting. Pam Tarkanian seconds the motion. Michelle Alarie calls for a vote. The vote is unanimous. The meeting is adjourned at 5:18 PM.