



JOB ANNOUNCEMENT

Explore Knowledge Academy Charter
School
5871 Mountain Vista Street
Las Vegas, NV 89120

Salary Range: Based on qualifications, education and experience; EKA benefits include PERS (state retirement), Medical, Dental, Vision and Life Insurance, Personal Time Off and Sick Leave

Open Teaching Positions for the 2023-2024 School Year

- K-12 School Counselor

Application Procedure:

Applicants must provide the following items to be considered for an interview:

1. EKA Employment Application (available at www.ekacademy.org/jobs)
2. Resume

Applicants must provide the following items to be considered for employment:

1. College or University Transcripts (Copies are acceptable at the time of interview. The original transcripts are required at time of employment.)
2. Copy of a current Nevada Teaching license.
3. A copy of all professional test results (PPST, PRAXIS II).
4. Three letters of recommendation.

Applications must be submitted
online at:

www.ekacademy.org/jobs

Note: Incomplete applicant packets will not receive consideration.



Explore Knowledge Academy

K-12 School Counselor

Position Summary

The K-12 school counselor will implement the comprehensive guidance and counseling program according to the State of Nevada's School Counseling Program which are aligned with the national standards set forth by the American School Counselors Association (ASCA). The employee, utilizing leadership, advocacy, and collaboration, will participate in a school counseling program that promotes and enhances academic achievement, personal/social growth, and career development for all elementary and secondary students. This person will be expected to adhere to the EKA Domains and Standards for Licensed Employees and will report directly to the Principal.

Duties and Responsibilities

1. Administers an appropriate guidance and counseling program that aligns with the Nevada School Counseling Program, as needed at specific sites.
2. Delivers a system of individual student planning, responsive services, and system support within the guidance curriculum, as determined by site needs.
3. Completes assigned counseling duties from Administration.
4. Conduct goal-oriented counseling that is responsive to identified student needs and relative to student achievement and school success.
5. Collaborate with school personnel to assist students with developing skills that support personal social growth, academic achievement, high school graduation, and lifelong learning.
6. Maintain confidentiality and accurate student records. Work professionally with administration, staff, parents, and community.
7. Comply with EKA policies and regulations as well as state and federal laws.
8. Abide by the American School Counselor Association's (ASCA) Code of Ethics.
9. Serve as a resource for the school community, including referrals to outside agencies.

10. Participate in other job-related duties and activities related to the needs of the school, as assigned.

Position Requirements

- An earned master's degree from college or university.
- Must possess or be able to acquire, by time of appointment to the position, a Counselor's License issued by the Nevada Department of Education.

Position Expectations

1. Assist students with acquiring skills that maximize their personal, social, and academic development.
2. Work closely with the school staff and administration to maintain an effective school counseling program.
3. Attend required job-related meetings, activities, and on-going professional development, as determined by the school.

Application Process

Persons interested in being considered for this position must submit the following information: a resume; copy of valid Nevada Standard-K-12 Counseling License; three letters of reference.

All applications must be submitted electronically to <https://ekacademy.org/jobs/>.

AA/EOE Statement

Explore Knowledge Academy is proud to be an equal opportunity employer. EKA is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at EKA we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity we have the power to reflect the community we serve.