



JOB ANNOUNCEMENT

Explore Knowledge Academy Charter School
5871 Mountain Vista Street
Las Vegas, NV 89120
www.ekacademy.org

At Explore Knowledge Academy, we provide a rigorous K-12 academic program that empowers students by personalizing the student learning experiences. Explore Knowledge Academy is the only K-12 school in Nevada to offer Public Speaking to all students. Our public speaking program empowers students to develop leadership, creativity, and strong organizational skills.

Salary Range: Based on qualifications, education, and experience; EKA benefits include PERS (state retirement), Medical, Dental, Vision and Life Insurance, Personal Time Off and Sick Leave

Scheduled Work Hours

170 days per year, August through May.

Tuesday - Friday, 2 Mondays per month

Scheduled Breaks (Thanksgiving- 1 week, Winter Break- 2 weeks, February- 1 week, Spring Break- 1 week)

Application Procedure:

Applicants must provide the following items to be considered for an interview:

1. EKA Employment Application (available at www.ekacademy.org/jobs)
2. Resume

Applicants must provide the following items to be considered for employment:

1. College or University Transcripts (Copies are acceptable at the time of interview. The original transcripts are required at time of employment.)
2. Copy of a current Nevada Teaching license.
3. A copy of all professional test results (PPST, PRAXIS II).
4. Three letters of recommendation.

Applications must be submitted online at:
www.ekacademy.org/jobs

Note: Incomplete applicant packets will not receive consideration.

JOB DESCRIPTION

Requirements:

- Current Nevada Teaching License that has never been revoked or suspended in this state or another state
- Ability to use technology as a teaching tool and to support student chromebook use
- Ability to work with a diverse population of students, staff, and parents
- Knowledge and agreement with the philosophies and the charter agreement for Explore Knowledge Academy.

Desired:

- Experience, knowledge and support of non-traditional educational programs
- Desire to serve students
- Passion for school improvements to focus on the learners.
- Experience with confidential information
- Experience working with children
- Ability to communicate effectively with parents, teachers, and students

Responsibilities:

- Facilitate or coach the students toward their goals
- Serve as a mentor to students and staff members
- Support school's public speaking initiative
- Evaluate students' achievement
- Report progress to parents regularly
- Record and maintain a teacher record book that is compliant with local and state requirements
- Report and record daily attendance for each student
- Maintain a learning environment that motivates students to do their best,
- Collaborate with the other teachers and Administrators to plan for group instruction, scheduling, resources, field trips, and school wide activities
- Teach classes or seminars, as assigned by the collaborative
- Participate in all-staff activities
- Inform parents and community of school activities
- Maintain compliance with laws and regulations
- Other duties as assigned